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## **CORPORATE GOVERNANCE QUESTIONNAIRE<sup>1</sup>**

		Correct	Incorrec
1.	All through the reporting year, two or more External Directors served with the Corporation.	√ Contect	
	This question can be answered "Correct" if the time period during which two External Directors did not serve does not exceed 90 days, as stated in Section 363A(b)(10) of the Companies Law, but whatever the answer (Correct/Incorrect), the time period (in days) is to be stated during which two or more External Directors did not serve with the Corporation in the Reporting Year (including also the period of service approved retroactively, distinguishing between the various External Directors):		
	Director A: <u>Aharon Abramovich<sup>2</sup></u> .		
	Director B: Baruch Lederman.		
	Director C: <u>Yehuda Levi<sup>2</sup></u> .		
	Director D: Prof. Shalom Hochman.		
	Number of External Directors serving with the Corporation as of the date of publishing this questionnaire: <u>3</u> .		

<sup>&</sup>lt;sup>1</sup> Published on March 16, 2014, as part of the legislative proposals for improving the reports.

<sup>&</sup>lt;sup>2</sup> Mr. Yehuda Levi announced on July 14, 2019, his resignation from office as external Director on grounds of personal reasons.

2.	Ratio <sup>3</sup> of Independent Directors <sup>4</sup> serving with the Corporation as of the date of publishing this questionnaire: $\underline{6/10}$		
	Ratio of Independent Directors prescribed by the Articles <sup>5</sup> of the Corporation <sup>6</sup> : $1/3$ .		
	☐Not relevant (not prescribed in the Articles).		
3.	A check was performed in the Reporting Year on the External Directors (and the Independent Directors) and it was found that, in the Reporting Year, they were in compliance with the provisions of Section 240(b) and (f) of the Companies Law with regard to the External (and Independent) Directors serving with the Corporation not having an Interest, and also that the conditions necessary for them to serve as an External (or Independent) Director had been fulfilled.	✓	
4.	All of the Directors who served with the Corporation during the Reporting Year are not answerable <sup>7</sup> to the President & CEO, directly or indirectly (except for a Director who is an employee representative, if the Corporation has such employee representation).	<b>√</b>	
	If you answer "Incorrect" (i.e., the Director is answerable to the President & CEO, as stated) – state the ratio of Directors who failed to meet the aforesaid restriction:		
5.	All Directors who disclosed having a Personal Interest in the approval of a transaction on the agenda of the meeting did not attend the discussion and did not participate in the aforesaid vote (other than a discussion and/or a vote in circumstances which comply with Section 278(b) of the Companies Law):	×	
	If you answer "Incorrect" –		

<sup>&</sup>lt;sup>3</sup> In this questionnaire, "**Ratio**" is the particular number out of the total, for example 3/8.

<sup>&</sup>lt;sup>4</sup> Including "External Directors" as defined in the Companies Law.

<sup>&</sup>lt;sup>5</sup> For the purposes of this question – "Articles" includes in accordance with a specific statutory provision applicable to the Corporation (in the case of a banking corporation for example – the directives of the Supervisor of Banks).

<sup>&</sup>lt;sup>6</sup> A debenture company is not required to answer this section.

<sup>&</sup>lt;sup>7</sup> For the purposes of this question - serving as a Director of an investee corporation that is controlled by the Corporation shall not be deemed as being "answerable". On the other hand, serving as a Director of the Corporation who serves as an Officer (other than Director) and/or is employed in an investee corporation that is controlled by the Corporation shall be deemed as being "answerable" for the purposes of this question.

	Was it in order for the Director to present a particular topic in accordance with the provisions at the end of Section 278(a):
	☐Yes ☐No (Place an X in the appropriate box).
	Note the ratio of meetings at which the aforesaid Directors attended the discussion and/or participated in the vote, other than in the circumstances referred to in subsection a:
6.	The Controlling Shareholder (including his Relative and/or anyone acting on his behalf), who is not a Director or another Senior Officer of the Corporation, was not present at the meetings of the Board of Directors held in the Reporting Year.
	If you answer "Incorrect" (i.e., a Controlling Shareholder and/or his Relative and/or anyone acting on his behalf, who is not a member of the Board of Directors and/or a Senior Officer of the Corporation was present at the aforesaid meetings of the Board of Directors) – the following details regarding the presence of the additional person at the aforesaid meetings of the Board of Directors are to be provided:
	Identity:
	Position in the Corporation (if any):
	Details of the Interest vis-à-vis the Controlling Shareholder (if the person present is not the Controlling Shareholder himself):
	Was the person attending in order to present a particular topic: Yes No (Place an X in the appropriate box).
	Ratio of attendances <sup>8</sup> at meetings of the Board of Directors held in the Reporting Year in order for him to present a particular topic:, other attendances:
	☑ Not relevant (the Corporation does not have a Controlling Shareholder).

<sup>&</sup>lt;sup>8</sup> Differentiating between the Controlling Shareholder, his Relative and/or anyone acting on his behalf.

ELIG	BILIT	Y AND QUALIFICATIONS OF THE DIRECTORS							
			Correct	Incorrec					
7.	The all the const	~							
	If yo	bu answer "Incorrect" (i.e., such a restriction does exist), state –							
	А.	A.       The time period prescribed in the Articles for a Director's service:							
	В.	B. The required majority prescribed in the Articles for terminating the service of the Directors:							
	C.	Legal quorum prescribed in the Articles at the General Meeting for the purpose of terminating the service of the Directors:							
	D.	The required majority to change these provisions in the Articles:							
8.	busi prep perf	Corporation has taken action to prepare a training program for new Directors, in relation to the Corporation's ness and in relation to the law applicable to the Corporation and the Directors, as well as having taken action to pare a continuing training program for serving Directors, that is customized, inter alia, to the duties that the Director forms at the Corporation.	✓						
		es $\square$ No (Place an X in the appropriate box)							
	A.	The Corporation has prescribed the minimum number of Directors on the Board of Directors that are required to possess Accounting and Financial Expertise.	✓						
		If you answer "Correct" – state the minimum number prescribed: A fifth.							

<sup>&</sup>lt;sup>9</sup> A debenture company is not required to answer this section.

	B.	Number of Directors that served with the Corporation during the Reporting Year:		
		Possessing Accounting and Financial Expertise <sup>10</sup> : <u>10</u> .		
		Possessing Professional Qualifications <sup>10</sup> <u>10</u> .		
		In the event of there being changes in the number of the aforesaid Directors in the Reporting Year, the figure to be provided will be the lowest number (except in the 60-day time period from the occurrence of the change) of Directors of each type who served in the Reporting Year.		
10.	A.	All through the Reporting Year, the composition of the Board of Directors included members of both sexes. If you answer "Incorrect" – state the time period (in days) during which the aforesaid did not apply: This question can be answered "Correct" if the time period in which Directors of both sexes were not serving does not exceed 60 days, but whatever the answer (Correct/Incorrect), the time period (in days) is to be stated during which Directors of both sexes were not serving with the Corporation:	✓	
	B.	Number of Directors of each sex serving on the Board of Directors of the Corporation as of the date of publishing this questionnaire:		
		Men: <u>7</u> , Women: <u>3</u> .		

<sup>&</sup>lt;sup>10</sup> As assessed by the Board of Directors, in accordance with the Companies Regulations (Terms and Tests for Director Possessing Accounting and Financial Expertise and for a Director Possessing Professional Qualifications), 2005.

MEETING	GS OF	THE BOARD (	OF DIRECTO	ORS (AND CO	NVENING A C	GENERAL MEI	ETING)		
								Correct	Incorrect
11.	A.	Number of meetin	ngs of the Board	of Directors held	during each quarter	of the Reporting Y	'ear:		
		First quarter (Yea	r 2017):	<u>6</u> .					
		Second quarter:		<u>6</u> .					
		Third quarter:		<u>7</u> .					
		Fourth quarter:		<u>12</u> .					
	В.	ratio <sup>11</sup> of attenda Committees of the during the Report	ance in meeting e Board of Dire ing Year (and in	gs of the Board ctors of which the relation to his per	of Directors (in Director is a mem	this subsection – ber, and as stated b	porting Year state the include meetings of below) that were held		
		Name of Director	Ratio of attendance in meetings of the <b>Board of</b> <b>Directors</b>	Ratio of attendance in meetings of the Audit Committee <sup>12</sup>	Ratio of attendance in meetings of the Financial Statements Review Committee <sup>13</sup>	Ratio of attendance in meetings of the <b>Remuneration</b> <b>Committee</b> <sup>15</sup>	Ratio of attendance in meetings of other Committees of the Board of Directors of which he is a member (noting the name of the		

<sup>11</sup> See footnote 3.

<sup>&</sup>lt;sup>12</sup> For a Director who is a member of said Committee.

<sup>&</sup>lt;sup>13</sup> For a Director who is a member of said Committee.

					Committee)	
Shaul Kobrinsky	33/33	-	-	-	Resources Committee – 3/3	
					Technology and Innovation Committee 8/8	
					Credit Committee – 9/9 <sup>16</sup>	
Iris Avner	30/33	-	-	-	ResourcesCommittee $- 2/2^{17}$	
					Risk Management Committee – 16/16 <sup>18</sup> Technology and Innovation Committee 7/8	
					Credit Committee – 9/9 <sup>16</sup>	
Aharon Abramovich	32/33	24/25	-	10/10	Resources Committee – 3/3	
					Risk Management	

<sup>14</sup> As from January 1, 2013, the Audit Committee also acts as the Committee for the review of the Financial Statements, in accordance with the directives of the Bank of Israel.

<sup>15</sup> For a Director who is a member of said Committee.

<sup>16</sup> The number of meetings of the Credit Committee includes a joint meeting of the Risk Management Committee and the Credit Committee..

<sup>17</sup> Ms. Avner discontinued on December 2, 2019, her office as member of the Resources Committee. Two meetings of the Committee were held until that date.

<sup>18</sup> The number of meetings of the Risk Management Committee includes a joint meeting of the Risk Management Committee and the Credit Committee.

					Committee       -         16/16 <sup>18</sup> -         Ad-hoc Committee       -         - Palestinian banks       -         - 3/3       -
Reuven Adler	32/33	24/25		8/8 <sup>19</sup>	Resources Committee $- 1/1^{20}$ Risk Management Committee $- 16/16^{18}$ Ad-hoc Committee $- 16/16^{18}$ Locating a President & CEO for the Bank $- 4/4$
Asher Elhayany <sup>21</sup>	6/6 <sup>22</sup>	-	-	-	Resources     Committee - 23
Yodfat Harel Buchris	32/33	-	-	-	Resources       Committee – 2/3       Technology and       Innovation       Committee 8/8

<sup>&</sup>lt;sup>19</sup> Mr. Adler was appointed on May 15, 2019, member of the Remuneration Committee. Eight meetings of the Committee were held since that date.

<sup>&</sup>lt;sup>20</sup> Mr. Adler was appointed on December 2, 2019, member of the Resources Committee. One meeting of the Committee was held since that date.

<sup>&</sup>lt;sup>21</sup> Prof. Elhayany terminated his office as Director on March 12, 2019.

<sup>&</sup>lt;sup>22</sup> Until the retirement from office of Prof. Elhayany, six meetings of the Board of Directors were held.

<sup>&</sup>lt;sup>23</sup> No meetings of the Committee had been held until date of retirement from office of Prof. Elhayany.

				Credit Committee – 9/9 <sup>16</sup> Ad-hoc Committee – Locating a President & CEO for the Bank – 4/4	
Prof. Shalom Hochman	32/33	23/25	10/10	Credit Committee $-9/9^{16}$	
Prof. Ben-Zion Zilberfarb	32/33	-	-	Resources Committee – 3/3 Risk Management Committee – 16/16 <sup>18</sup> Technology and Innovation Committee –8/8	
Miriam (Miri) Kats	31/33	25/25	10/10	Technology and Innovation Committee –8/8 Ad-hoc Committee – Palestinian banks – 3/3	
Baruch Lederman	31/33	25/25	10/10	Risk ManagementCommittee14/1618Credit Committee- 9/916Ad-hoc Committee- Locating aPresident & CEO	

			for the Bank – 4/4
Yehuda Levi <sup>24</sup>	12/15 <sup>25</sup>	10/13 <sup>26</sup>	4/4 <sup>27</sup> Risk Management Committee - 6/7 <sup>28</sup>
Dr. Yaakov Lifshitz	33/33	-	- Risk Management Committee – 16/16 <sup>18</sup> Credit Committee – 9/9 <sup>16</sup> Technology and Innovation Committee –8/8 Ad-hoc Committee – Palestinian banks – 3/3

<sup>&</sup>lt;sup>24</sup> See Footnote 2 above.

<sup>&</sup>lt;sup>25</sup> Until date of retirement from office as external Director of Mr. Levi, fifteen meetings of the Board of Directors were held.

<sup>&</sup>lt;sup>26</sup> Until date of retirement from office as external Director of Mr. Levi, thirteen meetings of the Audit Committee were held.

<sup>&</sup>lt;sup>27</sup> Until date of retirement from office as external Director of Mr. Levi, four meetings of the Remuneration Committee were held.

<sup>&</sup>lt;sup>28</sup> Until date of retirement from office as external Director of Mr. Levi, seven meetings of the Risk Management Committee were held.

	Yali Sheffi <sup>29</sup>	22/23 <sup>30</sup>	20/21 <sup>31</sup>		7/7 <sup>32</sup>	Technology and Innovation Committee $-6/6^{33}$ Credit Committee $-6/7^{34}$ Ad-hoc Committee - Locating a President & CEO for the Bonk $-2/4$		
12.	In the Reporting Year, Corporation's business present, and they were g	by the Presider	nt & CEO and the	e Senior Officers a			✓	

## SEPARATION OF THE FUNCTIONS OF THE PRESIDENT & CEO AND THE CHAIRMAN OF THE BOARD OF DIRECTORS Correct Incorrect

<sup>&</sup>lt;sup>29</sup> Mr. Sheffi terminated his office as Director on November 10, 2019.

<sup>&</sup>lt;sup>30</sup>. Until date of termination of his office, the Board of Directors had held twenty-three meetings.

<sup>&</sup>lt;sup>31</sup> Until date of termination of his office as Director, twenty-one meetings of the Audit Committee were held.

<sup>&</sup>lt;sup>32</sup> Until date of termination of his office as Director, seven meetings of the Remuneration Committee were held.

<sup>&</sup>lt;sup>33</sup> Until date of termination of his office as Director, six meetings of the Technologies and Innovation Committee were held.

<sup>&</sup>lt;sup>34</sup> Until date of termination of his office as Director, six meetings of the Credit Committee were held.

13.	All through the Reporting Year, a Chairman of the Board of Directors served with the Corporation. <ul> <li>This question can be answered "Correct" if the time period in which a Chairman of the Board of Directors was not serving with the Corporation does not exceed 60 days, as referred to in Section 363A(2) of the Companies Law, but whatever the answer (Correct/Incorrect), the time period (in days) is to be stated during which a Chairman of the Board of Directors was not serving with the Corporation, as stated:</li></ul>	
14.	All through the Reporting Year, a President & CEO served with the Corporation.         This question can be answered "Correct" if the time period in which a President & CEO was not serving with the corporation does not exceed 90 days, as referred to in Section 363A(6) of the Companies Law, but whatever the answer (Correct/Incorrect), the time period (in days) is to be stated during which a President & CEO was not serving with the Corporation, as stated:	
15.	In a Corporation in which the Chairman of the Board of Directors also serves as the President & CEO of the Corporation and/or exercises the powers thereof, the dual service was approved pursuant to the provisions of Section 121(c) of the Companies Law <sup>35</sup> .         Image: Section 121(c) of the Companies Law <sup>35</sup> .         Image: Section 121(c) of the Companies Law <sup>35</sup> .         Image: Section 121(c) of the Companies Law <sup>35</sup> .         Image: Section 121(c) of the Companies Law <sup>35</sup> .         Image: Section 121(c) of the Companies Law <sup>35</sup> .	
16.	The President & CEO is not a Relative of the Chairman of the Board of Directors.         If you answer "Incorrect" (i.e., the President & CEO is a Relative of the Chairman of the Board of Directors) –	
	A.       State the family relationship between the parties:	

 $<sup>^{35}</sup>$  In a debenture company – approval pursuant to Section 121(d) of the Companies Law.

 $<sup>^{36}</sup>$  In a debenture company – approval pursuant to Section 121(d) of the Companies Law.

	(Place an X in the appropriate box.)	
17.	A Controlling Shareholder or his Relative <u>does not</u> serve as the President & CEO or as a Senior Officer of the Corporation, except as a Director.	
	It Not relevant (the Corporation does not have a Controlling Shareholder).	

AUDIT C	AUDIT COMMITTEE					
			Correct	Incorrect		
18.	The	e following <u>did not serve</u> on the Audit Committee in the Reporting Year –				
	A.	The Controlling Shareholder or his Relative.  I Not relevant (the Corporation does not have a Controlling Shareholder).				
	В.	The Chairman of the Board of Directors.	✓			
	C.	A Director who is employed by the Corporation or by the Controlling Shareholder of the Corporation or by a Corporation under his Control.	×			
	D.	A Director who regularly provides services to the Corporation or to the Controlling Shareholder of the Corporation or to a Corporation under his Control.	×			
	E.	A Director whose main source of income is the Controlling Shareholder.				

19.	A person not entitled to be a member of the Audit Committee, including a Controlling Shareholder or his Relative, was not present in the Reporting Year at meetings of the Audit Committee, except in accordance with the provisions of Section 115(e) of the Companies Law.	*	
20.	A legal quorum for holding discussions and taking decisions at each of the meetings of the Audit Committee held in the Reporting Year was a majority of the Committee's members, with the majority of those present being Independent Directors and at least one of whom was an External Director.         If you answer "Incorrect" – state the ratio of meetings at which the aforesaid requirement was not fulfilled:	✓	
21.	The Audit Committee held at least one meeting in the Reporting Year, in the presence of the Internal Auditor and the Independent Auditor and without the presence of the Corporation's Officers who are not members of the Committee, with regard to defects in the Corporation's business management.	✓	
22.	At each meeting of the Audit Committee at which a person not entitled to be a member of the Committee was present, this was with the approval of the Chairman of the Committee and/or at the request of the Committee (with regard to the Corporation's Legal Adviser and its Corporate Secretary who is not a Controlling Shareholder or his Relative).	✓ <b>→</b>	
23.	In the Reporting Year, arrangements, which had been prescribed by the Audit Committee, were in force regarding the manner of handling complaints from the Corporation's employees in connection with defects in its business management and regarding the protection given to employees revealing the aforesaid.	<b>√</b>	
24.	The Audit Committee (and/or the Committee for the review of the Financial Statements) was satisfied that the scope of the work of the Independent Auditor and his professional fees in relation to the financial statements in the Reporting Year were adequate for the performance of suitable audit and review work.	✓	

			Correct	Incorre
25. A.	Committee's recommendations prior	ed by the Board of Directors as being a reasonable time for the sending of the to the discussion at the Board of Directors on approving the financial lays before the discussion scheduled at the Board of Directors on approving		
B.		between the date of sending the recommendations to the Board of Directors ard of Directors on approving the financial statements:		
	First quarter report (Year 2019):	<u>3</u> .		
	Second quarter report:	<u>6</u> .		
	Third quarter report:	<u>6</u> .		
	Annual report:	<u>10</u> .		
C.		the date of sending the draft financial statements to the Board of Directors ard of Directors on approving the financial statements:		
	First quarter report (Year 2017):	<u>12</u> .		
	Second quarter report:	<u>9</u> .		
	Third quarter report:	<u>11</u> .		
	Annual report:	<u>20</u> .		
at		articipated in all the meetings of the Committee and the Board of Directors, e Corporation's financial statements relating to the periods included in the	✓	

IE.

А.	Its members numbered at least three (at the date of the discussion in the Committee and the approval of the aforesaid Reports).	$\checkmark$	
B.	All the conditions prescribed in Section 115(b) and (c) of the Companies Law (regarding the service of members of the Audit Committee) were fulfilled.	~	
C.	The Chairman of the Committee is an External Director.	✓	
D.	All its members are Directors and a majority of its members are Independent Directors.	✓	
E.	All its members are capable of reading and understanding financial statements and at least one of the Independent Directors possesses Accounting and Financial Expertise.	✓	
F.	The members of the Committee provided a Declaration prior to their appointment.	$\checkmark$	
G.	A legal quorum for holding discussions and taking decisions at the Committee was a majority of its members, provided that the majority of those present were Independent Directors and among them was at least one External Director.	✓	
	bu answer "Incorrect" with regard to one or more of the subsections to this question, note with respect to which report iodic/quarterly) the aforesaid condition was not fulfilled and also the unfulfilled condition:		

			Correct	Incorre	
28.		Committee comprised, in the Reporting Year, at least three members and the External Directors constituted the rity thereof (on the date of the discussion at the Committee).	√		
	□ No	t relevant (no discussion was held).			
29.		terms of service and employment of all members of the Remuneration Committee in the Reporting Year are in rdance with the Companies Regulations (Rules Regarding Remuneration and Expenses for External Directors), 2000.	✓		
30.	The following did not serve on the Remuneration Committee in the Reporting Year –				
	A.	The Controlling Shareholder or his Relative.			
		☑ Not relevant (the Corporation does not have a Controlling Shareholder).			
	B.	The Chairman of the Board of Directors.	✓		
	C.	A Director who is employed by the Corporation or by the Controlling Shareholder of the Corporation or by a Corporation under his Control.	✓		
	D.	A Director who regularly provides services to the Corporation or to the Controlling Shareholder of the Corporation or to a Corporation under his Control.	✓		
	E.	A Director whose main source of income is the Controlling Shareholder.			
		I Not relevant (the Corporation does not have a Controlling Shareholder).			

<sup>37</sup> Not relevant (the Corporation does not have a controlling shareholder.

32.	The Remuneration Committee and the Board of Directors did not make use of their powers pursuant to Sections $267A(c)$ , $272(c)(3)$ and $272(c1)(1)(c)$ to approve a transaction or a remuneration policy, over the objections of the General Meeting.		
	If you answer "Incorrect", state –	✓	
	Type of transaction approved as aforesaid:		
	Number of occasions when use was made of said powers in the Reporting Year:		

33.	The Chairman of the Board of Directors or the President & CEO of the Corporation has organizational responsibility for		( I
	the Internal Auditor in the Corporation.	~	
34.	The Chairman of the Board of Directors or the Audit Committee approved the work plan in the Reporting Year. In addition, note the audit topics dealt with by the Internal Auditor in the Reporting Year: A vast array of topics, including: risk management, credit, anti-money laundering, foreign residents risk, information leaks, cyber, branch network operations, dealing rooms, ALM, human resources and the Bank's head office units. In addition, exceptional events and exceptional activity by employees were also examined (Place an X in the appropriate box).	✓	
35.	The scope of the Internal Auditor's work in the Corporation in the Reporting Year (in hours <sup>38</sup> ): 97,920 hours <sup>39 40</sup> .		

<sup>&</sup>lt;sup>38</sup> Includes work hours invested in investee corporations and in overseas auditing, as the case may be.

<sup>&</sup>lt;sup>39</sup> The work hours scope invested in the internal audit at the Bank and its subsidiaries, including outsourcing.

<sup>&</sup>lt;sup>40</sup> For details of the hours invested by the Auditors of the Bank's subsidiary companies, see the Section "Internal Audit" in the 2019 Annual Report.

	Auditor's findings.		
36.	The Internal Auditor is not an Interested Party in the Corporation, his Relative, an Independent Auditor or anyone acting on its behalf and also does not maintain material business relations with the Corporation, its Controlling Shareholder, his Relative or corporations under their Control.	✓	

ΓRAN	SACTIONS WITH INTERESTED PARTIES		
		Correct	Incorrect
37.	The Controlling Shareholder or his Relative (including a company under his Control) is not employed by the Corporation nor does he provide it with management services.		
	If you answer "Incorrect" (i.e., the Controlling Shareholder or his Relative is employed by the Corporation or provides it with management services), state –		
	- The number of Relatives (including the Controlling Shareholder) employed by the Corporation (including companies under their Control and/or by means of management companies):		
	- Have the employment and/or management services agreements with the aforesaid been approved by the organs prescribed by law:		
	□Yes		
	□No		
	(Place an X in the appropriate box)		
	In Not relevant (the Corporation does not have a Controlling Shareholder).		
38.	To the best of the Corporation's knowledge, the Controlling Shareholder does not have other businesses in the Corporation's field of activity (in one or more fields).		
	If you answer "Incorrect" – state whether an arrangement has been prescribed to delineate transactions between the Corporation and its Controlling Shareholder:		
	□Yes		
	□No		
	(Place an X in the appropriate box)		
	☑ Not relevant (the Corporation does not have a Controlling Shareholder).		

Shaul Kobrinsky

**Baruch Lederman** 

Chairman of the Board of Directors

Chairman of the Audit Committee